

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

March 16, 2022

3:00 p.m.

I. Approval of Previous Board Meeting Minutes

- February 16, 2022

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – *Informational Item (Bittle)*

- February Calls per District
- Status reports
 - Chiefs' notes – see attached informational sheet
 - Apparatus - (responsibility assigned to – D/E _____)
 - Training (responsibility assigned to – Chief Bittle)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - Gear (responsibility assigned to – D/E Frazier/D/E Medford)
 - EMS (responsibility assigned to D/E Bosch)
 - Wildland (responsibility assigned to D/E _____)

Administrative Chief Report – *Informational Item (Barrett)*

F-1 - Updated 2021 Amended Budget – *Action Item* – (Barrett)

Chief Barrett will inform the Board of Directors that the Fire District must submit an Updated Amended 2021 Budget due to the income that needed to be accounted for of the pay-off of the 2018 HME Fire Engine. During the Audit process, Tom Sistare informed Chief Barrett that not only does the Fire District have to account for the expense paid out, but the income for the payoff of the 2018 Fire Engine. The bottom-line numbers do not change, just some of the line-item figures.

Recommended motion "... to approve the enclosed **RESOLUTION TO ADOPT THE UPDATED AMENDED 2021 BUDGET AND APPROPRIATE SUMS OF MONEY FOR THE STRATMOOR HILLS FIRE PROTECTION DISTRICT FOR THE YEAR BEGINNING JANUARY 1, 2021, AND ENDING DECEMBER 31, 2021.**

F-2 2021 Audit Presentation – Action Item (Tom Sistere, Hoelting & Company)

Tom Sistere from Hoelting and Company will be prepared to present the 2021 Audit to the Board of Directors.

Recommended motion “... to accept the Auditor’s Audit Report for 2021 as submitted.”

F-3 – Cancellation of Fire District Board of Directors Election – Action Item (Barrett)

Chief Barrett will inform the Board of Directors that the District received three (3) Self-Nominations for the three (3) Board positions that are open in May. The three (3) individuals are James Pesicka, Cynthia Dent and Richard Dull and they will be sworn in on May 11, 2022, at 4:00 pm. At this time, the Board must approve a Resolution to allow the DEO (Designated Election Official) Dorothy R. (Dottie) Barrett to cancel the Election and submit associated paperwork.

Recommended motion” Cancellation of Election and Declaration Deeming Candidates Election Board of Directors Resolution.’

F-4 - Copy Machine Agreement – Action Item (Barrett)

Dottie Barrett will explain to the Board of Directors that we are currently under a five (5) year rental agreement with Konica Minolta for the big copy/scan machine in the front office. The current rental agreement is coming to an end and Abigail Reif with All Copy Products (ACP) has sent over a new two-year (2) rental agreement for an updated machine with more features but under the same governmental agreement. The Fire Station currently pays \$76.83/month for the Bizhub 287 and staff is recommending we upgrade to the Bizhub C300i for \$82.06/month.

Recommended motion”to accept the two (2) year rental agreement with ACP for the Bizhub C300i for \$82.06/month charge and have President Colgrove sign the agreement....”

VI. Financial Reports

VII. Executive Session

Recommended motion “. . . to enter into executive session to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f).”

Members of the public not participating in the executive session will leave the room.)

Recommended motion “. . . to exit from executive session to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f).”

VIII. Other Business

IX. Adjournment