

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

August 18, 2021
3:00 p.m.

I. Approval of Previous Board Meeting Minutes

Regular Board Meeting - July 21, 2021-

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – *Informational Item (Bittle)*

- July Calls per District
- Status reports
 - Chiefs' notes – see attached informational sheet.
 - Apparatus - (responsibility assigned to – D/E Lindsey)
 - Training (responsibility assigned to – Chief Bittle)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - Gear (responsibility assigned to – D/E Frazier)
 - EMS (responsibility assigned to D/E Bosch)
 - Wildland (responsibility assigned to Capt. Ortega / D/E Tyler)

Administrative Chief Report – *Informational Item (Barrett)*

F-1 CE 2 Employee Compensation Policy Update – *Action Item* – (Bittle)

Chief Bittle informed the Board at the July Board meeting that the time-frame requirement needed to be added for the Master Firefighter Program in regard to the recertification and renewal dates for personnel to keep their status in the program.

Recommended motion”....to approve CE2 Employee Compensation Policy Update on the second and final reading....”

F-2 Purchase of 4-gas meter – *Action Item* – (Bittle)

At the July Board meeting Chief Bittle explained to the Board that the department's 4-gas meters were very old and unreliable, and he requested to purchase a new updated meter that will sync with our MSA air-packs. The motion was approved for the \$1272.00 purchase (Willcox/Pesicka). Director Cooper informed the Board that this needs to be brought up at this meeting for second approval by all Board members and public discussion if needed.

Recommended motion”....to approve the 4-gas meter at the cost of \$1272.00....”

F- 3 CE-4 Career Employee Conduct Policy Update – Action Item – (Bittle)

Chief Bittle will inform the Board that he had the Fire District Attorney, Andrew Swan look over this policy for updates and corrections as needed and to add Section 8: Personal Relationships. Chief Bittle is requesting this policy update to be approved on the first reading.

Recommended motion”....to approve the CE-4 Career Employee Conduct Policy update on the first reading.....”

F- 4 V-3 Volunteer Member and Recruit Conduct Policy Update – Action Item – (Bittle)

Chief Bittle will inform the Board that he had the Fire District Attorney, Andrew Swan look over this policy for updates and corrections as needed and to add Section 8: Personal Relationships. Chief Bittle is requesting this policy update to be approved on the first reading.

Recommended motion”....to approve the V-3 Volunteer Member and Recruit Conduct Policy update on the first reading.....”

F-5 - Driver / Engineer Job Description Update – Action Item – (Bittle)

Chief Bittle will inform the Board that he has updated this job description to include the requirement of Driver/Operator Pumper and Wildland Deployment. Chief Bittle is requesting this job description to approved on the first reading.

Recommended motion”....to approve the Driver/Engineer Job Description on the first reading.....”

VI. Financial Reports

VII. Executive Session

VIII. Other Business

IX. Adjournment