

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

October 20, 2021

3:00 p.m.

I. Approval of Previous Board Meeting Minutes

Regular Board Meeting – September 15, 2021 -

Special Board Meeting – September 27, 2021 -

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – *Informational Item (Bittle)*

- September Calls per District
- Status reports
 - Chiefs' notes – see attached informational sheet.
 - Apparatus - (responsibility assigned to – D/E Lindsey)
 - Training (responsibility assigned to – Chief Bittle)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - Gear (responsibility assigned to – D/E Frazier)
 - EMS (responsibility assigned to D/E Bosch)
 - Wildland (responsibility assigned to D/E Tyler)

Administrative Chief Report – *Informational Item (Barrett)*

F-1 - 2022 Budget – *Action Item (Barrett)*

Colorado Statute requires that the Budget Officer submit the proposed 2022 budget to the Board by October 15th. The proposed Budget was delivered to the Board of Directors on Friday, October 1, 2021. Upon receipt of the proposed budget the Board must publish the “Notice of Budget” setting a date and time for public comment on the proposed budget.

Recommended motion “... to acknowledge receipt of the proposed 2022 budget. To set and publish a public hearing as required by Colorado Statute for November 17, 2021, at the Board of Directors meeting. To set the date of December 8, 2021, at 3:00 pm for the Board of Directors meeting to adopt the final budget....”

F-2 - United Land Holdings LLC and 2104 LLC Fire Contracts renewal – Action Item – (Barrett)

Chief Barrett will inform the Board of Directors that the owners of United Land Holdings LLC and 2104 LLC have requested to renew their fire contracts with the Fire District for 2021/2022.

Recommended motion”....to approve the Fire Contracts with United Land Holdings LLC and 2104 LLC and have the President and Secretary / Treasurer sign the contracts....”

F-3 CE-4 Career Employee Conduct Policy Update – Action Item – (Bittle)

Chief Bittle is requesting this policy update to be approved on the second and final reading.

Recommended motion”....to approve the CE-4 Career Employee Conduct Policy update on the second and final reading.....”

F-3 V-3 Volunteer Member and Recruit Conduct Policy Update – Action Item – (Bittle)

Chief Bittle is requesting this policy update to be approved on the second and final reading.

Recommended motion”....to approve the V-3 Volunteer Member and Recruit Conduct Policy update on the second and final reading.....”

F-4 Lieutenant Job Description – Action Item – (Bittle)

Chief Bittle presented this Job Description at the September Board meeting for approval on the first reading and is now requesting approval on the second and final reading.

Recommended motion”....to approve the Lieutenant Job Description on the second and final reading....”

F-5 Volunteer Fire Instructor Job Description – Action Item – (Bittle)

Chief Bittle will present this new position job description to the Board for approval. Chief will explain his reason for creating this position.

Recommended motion”...to approve the Instructor Job Description on the first reading.....”

VI. Financial Reports

VII. Executive Session

VIII. Other Business

IX. Adjournment