

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

September 15, 2021

3:00 p.m.

I. Approval of Previous Board Meeting Minutes

Regular Board Meeting – August 18, 2021-

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – *Informational Item (Bittle)*

- August Calls per District
- Status reports
 - Chiefs' notes – see attached informational sheet.
 - Apparatus - (responsibility assigned to – D/E Lindsey)
 - Training (responsibility assigned to – Chief Bittle)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - Gear (responsibility assigned to – D/E Frazier)
 - EMS (responsibility assigned to D/E Bosch)
 - Wildland (responsibility assigned to D/E Tyler)

Administrative Chief Report – *Informational Item (Barrett)*

F-1 - 2022 Budget – *Informational Item (Barrett)*

Chief Barrett will inform the Board that staff is beginning to prepare the 2022 budget and State law requires staff to submit the proposed budget to the Board no later than October 15th, but it does not require that it be submitted at a meeting. Staff will deliver the proposed budget to each Board member by Friday, October 1, 2021. Chief Barrett will remind the Board that the Budget Workshop is set for Wednesday October 6, 2021, starting at 1:00 pm.

F- 2 CE-4 Career Employee Conduct Policy Update – Action Item – (Bittle)

Chief Bittle presented this policy to the Board at the August Board meeting, however, Director Cooper has some questions and concerns that she wanted answered prior to the Board approving this policy. Chief Bittle informed the Board that staff will have the Fire District Attorney, Andrew Swan look over this policy for clarification to Director Coopers inquiries. Chief Bittle is requesting this policy update to be approved on the first reading.

Recommended motion”....to approve the CE-4 Career Employee Conduct Policy update on the first reading.....”

F- 3 V-3 Volunteer Member and Recruit Conduct Policy Update – Action Item – (Bittle)

Chief Bittle presented this policy to the Board at the August Board meeting, however, Director Cooper has some questions and concerns that she wanted answered prior to the Board approving this policy. Chief Bittle informed the Board that staff will have the Fire District Attorney, Andrew Swan look over this policy for clarification to Director Coopers inquiries. Chief Bittle is requesting this policy update to be approved on the first reading.

Recommended motion”....to approve the V-3 Volunteer Member and Recruit Conduct Policy update on the first reading.....”

F-4 - Driver / Engineer Job Description Update – Action Item – (Bittle)

Chief Bittle will inform the Board that he has updated this job description to include the requirement of Driver/Operator Pumper and Wildland Deployment. Chief Bittle is requesting this job description to be approved on the first reading.

Recommended motion”....to approve the Driver/Engineer Job Description on the second and final reading.....”

VI. Financial Reports

VII. Executive Session

VIII. Other Business

IX. Adjournment