

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

May 19, 2021
3:00 p.m.

I. Approval of Previous Board Meeting Minutes

Regular Board Meeting - April 21, 2021 -

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – *Informational Item (Bittle)*

- April Calls per District
- Status reports
 - Chiefs' notes – see attached informational sheet.
 - Apparatus - (responsibility assigned to – D/E Lindsey)
 - Training (responsibility assigned to – Chief Bittle)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - Gear (responsibility assigned to – D/E Frazier)
 - EMS (responsibility assigned to D/E Bosch)
 - Wildland (responsibility assigned to Capt. Ortega / D/E Tyler)

Administrative Chief Report – *Informational Item (Barrett)*

- Will report that I applied for the yearly grant through the Colorado Special Districts Property and Liability Pool. This year our Safety Grant Funds available were \$1139.40 and we requested the funds for COVID relief supplies purchased in 2020. We received the check on Monday, May 3rd and a copy of the check is enclosed.
- Reserve Driver Lauren Lane applied for and received a grant in 2020 through Department of Local Affairs (DOLA) for a 12-Lead Monitor and accessories in the amount of \$33,500.00. We received the funds on Wednesday, April 21, 2021, and the Monitor on Wednesday, May 12, 2021.
- James (Jimmy) Light retirement party will be held on Sunday, June 13, 2021; pot-luck BBQ here at the Fire Station from 4:00 – 6:00, then a “after-party” at the VFW in Fountain from 6:30 - ?????.

F-1 - Election of Board Officers - Action Item (Board Members)

At this time, the Board needs to elect a President/Chairperson, Vice President/Chairperson, and Secretary / Treasurer of the Board of Directors.

Recommended motion”

to elect _____ as President

to elect _____ as Vice President

to elect _____ as Secretary / Treasurer

of the Board of Directors....”

F-2 - CE-2 Career Compensation Policy Update – Action Item – (Bittle)

Chiefs’ Bittle and Barrett presented this policy update at the April Board meeting. Staff worked with Meredith McDonald, Hall & Evans, Attorney at Law who is a Fair Labor Standards Attorney and she provided a major overhaul of this policy. The updated information includes new FSLA rules and regulations regarding hourly wages, over-time pay, compensation and Family Leave Act. This policy was amended at the April Board meeting and now the Chief Officers are requesting these new updates are approved on the second and final reading.

Recommended motion”....to approve the CE-2 Career Compensation Policy Update on the second and final reading.....”

F-3 - D-17 Ride Along Policy, Instructions, and Waiver – Action Item – (Bittle)

Chief Bittle presented this policy at the April Board meeting and explained that this policy is to allow the public, Board members, family, future recruit cadets, and anyone else that wants to do a Ride Along in the Department Vehicles. He explained that this could be a great recruiting tool for future volunteers, as it will help them with the ability to see how the Fire Department operates. This policy has been fully vetted by the Fire Department Insurance company – (Special District Association) and the District Attorney, Andrew Swan. Chief Bittle is requesting approval in the second and final reading.

Recommended motion”....to approve D-17 Ride Along Policy, Instructions and Waiver on the second and final reading....”

F-4 - V1 Volunteer Membership Requirements Policy Update – Action Item – (Bittle)

Chief will inform the Board that he has updated this policy to be more specific in the terms of what exactly is required of Volunteers. He is requesting approval on the first reading.

Recommended motion”....to approve V1 Volunteer Membership Requirements Policy updates on the first reading....”

VI. Financial Reports

VII. Executive Session

VIII. Other Business

IX. Adjournment