

MINUTES OF THE BOARD OF DIRECTORS OF STRATMOOR HILLS FIRE PROTECTION DISTRICT

The regular monthly meeting of the Board of Directors for the Stratmoor Hills Fire Protection District was held pursuant to notice at 3:00 p.m. on April 16, 2025.

Board Members present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent and Director Richard Dull.

District Personnel present: Fire Chief Shawn Bittle, Deputy Chief David Haley and Administrative Chief Dottie Barrett. Audience members: Sean Buldoc and Tom Sistare with Hoelting and Company

Approval of Previous Board Meeting Minutes

It was moved and seconded (Pesicka/Willcox) to approve the regular Board meeting minutes for March 19, 2025. The motion passed unanimously with all Directors voting.

Approval of Agenda

It was moved and seconded (Pesicka/Willcox) to approve the agenda as published. The motion passed unanimously with all Directors voting.

Public Comment

Unfinished Business

New and Miscellaneous Business:

2024 Audit Presentation

Tom Sistare of Hoelting & Company gave the Board a synopsis of the 2024 audit findings and stated that the District personnel did a great job, and the Fire District had a clean audit. All Board members were presented with a copy of the Audit that will be sent to the state Auditor. It was moved and seconded (Pesicka/Willcox) to accept the 2024 audit as presented and authorize the report to be filed with the State Auditor. The motion passed unanimously with all Directors voting.

Fire Chief Report

- March Calls per District – will be delayed due to Wildland deployment
- Status reports
 - Chiefs' notes
 - The Apparatus, Training, Recruit and EMS Report will now be the Deputy Chief's responsibility to report monthly.
 - CSFD Auto/Mutual Aid agreement is still in the works.

- New Command Trucks will be done around May/June and should be delivered soon afterwards.
- Chief Bittle would like the Board of Directors to consider donating the Command Vehicle 450 to the Tri-County Fire Department. More discussion to follow.
- Command Vehicle 452 will be kept by the department.
- Apparatus - (responsibility assigned to – D/E Patalano)
 - Engine 418 is back from the body shop and SVI for warranty work and is in service.
 - Brush Truck 441 has been in Texas for three (3) weeks and staff has a crew that will be returning tomorrow and another crew left yesterday for a new assignment. Wildland Coordinator Scott's plan is to possibly leave Brush Truck 441 in Texas for a long-term assignment and get Engine 418 on the Deployment Board.
- Training (responsibility assigned to – DC Haley)
- Inspections (responsibility assigned to – Mark Stanwood)
- Recruiting (responsibility assigned to – Chief Bittle)
 - The Fire Academy students are still plugging along with Hazmat and will finish up that chapter soon and then begin FFI.
- Gear (responsibility assigned to – FF Walker)
- EMS (responsibility assigned to D/E Bosch)
- Wildland (responsibility assigned to D/E Scott)

Deputy Chief Report

- Gave the Board a synopsis of his report.

Administrative Chief Report

- Reminded the Board members to bring their Board Policy Books to this meeting so that Chief Barrett can ensure they are updated.

Purchase of two (2) Heart Monitors

Chief Bittle informed the Board that the District has the opportunity to purchase two (2) slightly used Life-Pak 15 12-lead Heart Monitors for \$8,000.00/each from Security Fire Department. These Heart Monitors will assist our paramedic staff in critical patient care and since the district is moving forward to Advanced Life Support (ALS) with a couple of paramedics on staff, these machines will help them. Chief Bittle is looking for approval for this purchase. It was moved and seconded (Pesicka/Willcox) to approve the purchase of two (2) Heart Monitors for \$8,000.00 each. The motion passed unanimously with all Directors voting.

D10 Wildland Response Policy Update

Chief Bittle informed the Board in March that Wildland Coordinator (WC) Paul Scott has updated this policy with numerous changes. WC Scott has gotten approval from the Division of Fire and Public Safety to allow the paid staff extra funds for their hourly and overtime pay to help incentivize them to deploy. Chief Bittle is requesting approval on the second and final reading. It was moved and seconded (Pesicka/Willcox) to approve the D10 Wildland Response Policy Update on the second and final reading. The motion passed unanimously with all Directors voting.

Financial Reports

The March 2025 check register where the taxes and employee retirement (Electronic Funds Transfers (EFT)) payments are highlighted was enclosed for the Directors' review. Chief Barrett reported that the department has received eighty (80)% for the 2024 Wildland Deployment payments so far. It was moved and seconded (Pesicka/Willcox) to approve the financial reports as presented for the District for the month of March 2025, subject to audit. The motion passed unanimously with all Directors voting. Copies of the financial reports are attached to these minutes and made a part hereof.

Executive Session

Other Business

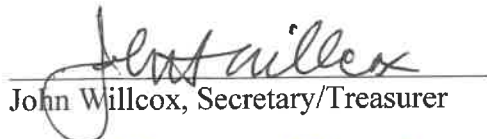
Adjournment

It was noted that the next regularly scheduled Board of Directors meeting would be held at 3:00 p.m. on May 21, 2025, at 2160 B Street, Colorado Springs, CO 80906.

As there was no further business to come before the Board, the meeting was adjourned at 3:40 pm. (Pesicka/Willcox)


Robert Colgrove, President

James Pesicka, Vice-President


John Willcox, Secretary/Treasurer

Cindy Dent, Board Director


Richard Dull, Board Director