

MINUTES OF THE BOARD OF DIRECTORS OF STRATMOOR HILLS FIRE PROTECTION DISTRICT

The regular monthly meeting of the Board of Directors for the Stratmoor Hills Fire Protection District was held pursuant to notice at 3:00 p.m. on June 18, 2025.

Board Members present: President Robert Colgrove, Vice-President Sean Bolduc, Secretary/Treasurer John Willcox, Director Richard Dull, and Director Richard Bond.

District Personnel present: Fire Chief Shawn Bittle, Deputy Chief David Haley and Administrative Chief Dottie Barrett.

Approval of Previous Board Meeting Minutes

It was moved and seconded (Willcox/Bond) to approve the regular Board meeting minutes for May 21, 2025. The motion passed unanimously with all Directors voting.

Approval of Agenda

It was moved and seconded (Willcox/Bond) to approve the agenda as published. The motion passed unanimously with all Directors voting.

Public Comment

Unfinished Business

New and Miscellaneous Business:

Fire Chief Report

- March per District – this report will be presented in July
- Status reports
 - Chiefs' notes –
 - The two (2) new command trucks have been painted and are now awaiting the appointment of installing the lights, sirens, striping etc. in August.
 - Informed the Board that when Engine 418 was in California for the Wildland Fires, the Engine Boss, John Vincent, reserved two (2) full weeks at a hotel for the crew to stay at. Unfortunately, the crew only stayed three (3) days and then were sent back to Colorado and the hotel that John Vincent reserved has charged the Town of Palmer Lake the full cancellation fee of \$3,080.00 and Mr. Vincent has requested that Stratmoor Hills FD pay half of the amount. Chief Bittle stated that after speaking to DC Haley and Dottie Barrett – it was decided that Stratmoor Hills FD should not be responsible for any of the cancellation fee.
 - Inspections (responsibility assigned to – Mark Stanwood)

- Gear (responsibility assigned to – FF Walker)
- Wildland (responsibility assigned to D/E Scott)

Deputy Chief Report

- Apparatus - (responsibility assigned to – D/E Patalano)
 - Engine 418 had to have the transfer case serviced
 - Engine 414 – two (2) new front tires and front alignment and hose clamp was replaced on the coolant line
 - Brush Truck 441 has returned from Texas rotation and had the programmed maintenance done.
 - The K-12 saw broke and is in the shop for repairs
- Training (responsibility assigned to – DC Haley)
 - The upstairs DC Office and EMS closet is getting finished.
 - Daily equipment check training is being conducted and turned into Dottie for recording.
 - Doing training for each shift and volunteers part in class and part online.
- Recruiting (responsibility assigned to – Chief Bittle)
- EMS (responsibility assigned to D/E Bosch)

Administrative Chief Report – Informational Item (Barrett)

Chief Barrett informed the Board that Mr. Jeremy Frazee of Frazee Construction located at 2875 E. Las Vegas, Colorado Springs, CO 80906 has requested not to renew his annual Fire protection contract with the department. Mr. Frazee informed Chief Barrett that his insurance company has agreed to cover all costs if the Fire Department needs to respond to any emergencies at his location.

Bank Resolution

Chief Barrett informed the Board of Directors that with the addition of two (2) new Board members, it is required to add them to the Bank Accounts and remove the two (2) exiting Board Members through a Resolution. It was moved and seconded (Willcox/Bond) to adopt the bank resolution authorizing the new Board members to sign checks and allow Dorothy R. (Dottie) Barrett to transfer funds. The motion passed unanimously with all Directors voting.

Mule Train Fire Protection Contract

Chief Barrett informed the Board that the Al-Kaly Mule Train located at 3415 Janitell Rd, Colorado Springs, CO 80906 has a Fire protection contract with the department and is due to be renewed at this Board meeting. Allan Ake has been notified of the charges of \$1,071.35 due and has stated that he will sign and notarize the contract and submit payment. It was moved and seconded (Willcox/Bond) to approve the Mule Train Fire Protection Contract and allow the President and Secretary to sign the contract. The motion passed unanimously with all Directors voting.

Pikes Peak State College Contract

Chief Barrett informed the Board that James Gellenbeck of Pikes Peak State College (PPSC) has submitted the Intergovernmental Contract for the Board's approval. The Fire District has had this contract for over 30 years and staff wishes to continue with the service. It was moved and seconded (Willcox/Bond) to accept the Intergovernmental Contract for Fire and EMS Protection with PPSC and allow the President to electronically sign said contract. The motion passed unanimously with all Directors voting.

Financial Reports

The May 2025 check register where the taxes and employee retirement (Electronic Funds Transfers (EFT)) payments are highlighted was enclosed for the Directors' review. It was moved and seconded (Willcox/Bond) to approve the financial reports as presented for the District for the month of May 2025, subject to audit. The motion passed unanimously with all Directors voting. Copies of the financial reports are attached to these minutes and made a part hereof.

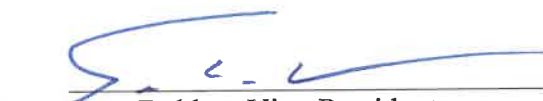
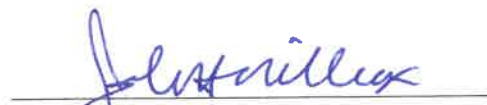
Executive Session

Other Business

Adjournment

It was noted that the next regularly scheduled Board of Directors meeting would be held at 3:00 p.m. on July 16, 2025, at 2160 B Street, Colorado Springs, CO 80906.

As there was no further business to come before the Board, the meeting was adjourned at 3:18 pm. (Willcox/Bond)


Robert Colgrove, President
Sean Bolduc, Vice-President
John Willcox, Secretary/Treasurer
Richard Bond, Board Director
Richard Dull, Board Director