

MINUTES OF THE BOARD OF DIRECTORS OF STRATMOOR HILLS FIRE PROTECTION DISTRICT

The regular monthly meeting of the Board of Directors for the Stratmoor Hills Fire Protection District was held pursuant to notice at 3:00 p.m. on April 17, 2024

Board Members present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox and Director Cindy Dent and Director Richard Dull.

District Personnel present: Fire Chief Shawn Bittle and Administrative Chief Dottie Barrett.

Approval of Previous Board Meeting Minutes

It was moved and seconded (Pesicka/Willcox) to approve the Board meeting minutes for March 20, 2024. The motion passed unanimously with all Directors voting.

Approval of Agenda

It was moved and seconded (Pesicka/Willcox) to approve the amended agenda adding F-2 Wear Test Structural Gear purchase to the agenda. The motion passed unanimously with all Directors voting.

Public Comment

Unfinished Business

New and Miscellaneous Business:

2023 Audit Presentation

Tom Sistare of Hoelting & Company gave the Board a synopsis of the 2023 audit findings and stated that the District personnel did a great job, and the Fire District had a clean audit. All Board members were presented with a copy of the Audit that will be sent to the state Auditor. It was moved and seconded (Pesicka/Willcox) to accept the 2023 audit as presented and authorize the report to be filed with the State Auditor. The motion passed unanimously with all Directors voting.

Wear Test Gear

Chief Bittle informed the Board that Randy Trost from MES (Municipal Emergency Services) had mentioned that he had a bunch of gear designated for Estes Valley Fire Department that was the wrong size and is looking to sale it to us. This is structural gear, and we are evaluating a set for the cost of \$2500.00 with the original price of \$3,195.00/set. This set fits a current recruit, Eric Koehler, and Chief would like to purchase this set out of the Recruit Academy funds. Discussion regarding how long bunker gear lasts, does the department personnel take the gear when they leave etc. took place and Chief answered all questions from the Board.

It was moved and seconded (Pesicka/Willcox) to approve the \$2,500.00 purchase of the Wear Test Gear out of the Recruit Academy funds. The motion passed unanimously with all Directors voting.

Fire Chief Report –

- March Calls per District – the calls for March were down 28 calls from February but April so far has picked up some – staff has responded to numerous fires, both wildland and arson fires.
- Status reports
 - Chiefs' notes –
 - The recruits got together on Saturday, April 13, 2024, and repainted all of the red trim on the exterior of the buildings. They will also be painting the Garden Shed soon.
 - Annual Report is done – putting the final touches on the report and staff will distribute it soon.
 - Junior Firefighter Program – held the kickoff meeting on Tuesday, April 9th and it was a great success. There was approximately nine (9) youths wishing to participate.
 - Apparatus - (responsibility assigned to – D/E Patalano)
 - Engine 414 - Out of Service due to DEF problems. When DEF issues have been completed, the Engine will be going to the body shop to be repaired from the accident on October 28th when it was rear-ended on Academy during the snowstorm.
 - Engine 418 - Once 414 is back in service Engine 418 will go to Freightliner to have the air conditioner charged and a small coolant leak looked at. After those issues are taken care of, it will be ready to deploy. Still waiting on information on the camera system before we submit our final payment.
 - Training (responsibility assigned to – Chief Bittle)
 - April training was elevator emergencies and Hazardous Materials training on railway emergencies.
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - The class is going well, and they are almost done with Hazardous Materials.
 - Graduation will be held October 19th at 1500.
 - Gear (responsibility assigned to – FF Jones)
 - EMS (responsibility assigned to D/E Bosch)
 - Wildland (responsibility assigned to D/E Ortiz)

Administrative Chief Report –

- Informed the Board that today was her 24-year Anniversary!

Financial Reports

The March 2024 check register report where the taxes and employee retirement (Electronic Funds Transfers (EFT)) payments are highlighted was enclosed for the Directors' review. At the March Board meeting Director Dent inquired about the Miscellaneous Income budget line and asked why it was so high – Chief Barrett sent all Board members a report breaking down the funds and it was suggested that staff create Budget Items for the majority of the funds. Chief Barrett stated she and Chief Bittle would talk, and Chief Barrett would ask the Auditor if he would be good with that as well. It was moved and seconded (Pesicka/Willcox) to approve the financial reports as presented for the District for the month of March 2024, subject to audit. The motion passed unanimously with all Directors voting. Copies of the financial reports are attached to these minutes and made a part hereof.

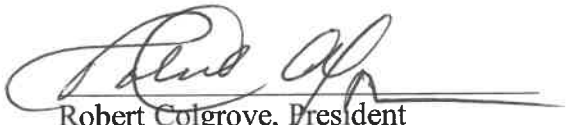
VII. Executive Session

Other Business

Adjournment

It was noted that the next regularly scheduled Board of Directors meeting would be held at 3:00 p.m. on May 15, 2024, at 2160 B Street, Colorado Springs, CO 80906.

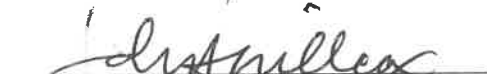
As there was no further business to come before the Board, the meeting was adjourned at 3:38 pm. (Pesicka/Dull)



Robert Colgrove, President



James Pesicka, Vice-President



John Willcox, Secretary / Treasurer



Cindy Dent, Board Director



Richard Dull, Board Director