

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

November 20, 2024

3:00 p.m.

I. Approval of Previous Board Meeting Minutes

- Regular Board Meeting – October 16, 2024

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – Informational Item (Bittle)

- August and September Calls per District –
- Status reports
 - Chiefs' notes – see attached informational sheet)
 - Apparatus - (responsibility assigned to – D/E Patalano)
 - Training (responsibility assigned to – Chief Bittle)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - Gear (responsibility assigned to – FF Jones)
 - EMS (responsibility assigned to D/E Bosch)
 - Wildland (responsibility assigned to D/E Ortiz)

Administrative Chief Report – Informational Item (Barrett)

- Election results – Unofficial results show that the Mill-Levy Tax Increase shows that it has passed – the Fire District is awaiting the final certificate from the Canvassing Board.
- Chief Barrett will remind the Board that the December Board meeting is early due to the Budget process. The meeting will be Wednesday, December 11, 2024 at 3:00 pm.
- The annual Department Christmas party will be held on Saturday, December 7, 2024, from 6:00 – 10:00 pm at the Double Tree Hotel. Please RSVP to Dottie no later than Monday, December 2, 2024.

F-1 - 2025 Proposed Budget and Public Hearing – *Informational Item* (Barrett)

Colorado Statutes require a public hearing be held to provide the public with an opportunity to comment on the proposed 2025 Budget. The hearing has been properly posted and published and is now open for public comment. At this time members of the public are invited to question or make comments on the proposed Fire District budget.

F-2 - Employee Christmas Bonus – *Action Item* (Barrett)

In past years, the Board of Directors have graciously provided a Christmas bonus to the full-time employees. This year the Chief Officers are requesting the Board provide a Christmas bonus of \$600.00 to six (6) full-time employees and \$800.00 to two (2) employees for the total amount to be paid will be \$5,200.00.

Recommended motion “....to approve a Christmas bonus of \$600.00 to six (6) full-time employees and \$800.00 to two (2) employees for the total amount to be paid will be \$5,200.00.”

F-3 – Deputy Chief (DC) updated Job Description – *Informational Item* (Bittle)

Chief Bittle will inform the Board that with the mill levy tax increase passing – one of the items on the Fire District’s list was to hire a Deputy Chief. Chief Bittle has updated the Fire District’s current DC job description and requesting approval on the first reading.

Recommended motion”....to approve the updated Deputy Chief Job Description on the first reading....”

F-4 - Class 4 Firefighter/EMT Job Description – *Action Item* – (Bittle)

Chief Bittle will inform the Board that with the mill levy tax increase passing another item was to hire three (3) full-time FF/EMT employees. Chief Bittle has created the enclosed job description and is looking for approval on the first reading.

Recommended motion”....to approve the Firefighter/EMT Job Description on the first reading....”

VI. Financial Reports

VII. Executive Session

VIII. Other Business

IX. Adjournment