

MINUTES OF THE BOARD OF DIRECTORS OF STRATMOOR HILLS FIRE PROTECTION DISTRICT

The regular monthly meeting of the Board of Directors for the Stratmoor Hills Fire Protection District was held pursuant to notice at 3:00 p.m. on September 21, 2022.

Board Members present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent, and Director Richard Dull. District Personnel present: Fire Chief Shawn P. Bittle and Administrative Chief Dottie Barrett.

Approval of Previous Board Meeting Minutes

It was moved and seconded (Pesicka/Willcox) to approve the Board meeting minutes for August 17, 2022. The motion passed unanimously with all Directors voting.

Approval of Agenda

It was moved and seconded (Pesicka/Willcox) to approve the agenda as published. The motion passed unanimously with all Directors voting.

Public Comment

Unfinished Business

Fire Chief Report –

- August Calls per District – Chief Bittle reported that there was a considerable drop in calls from July vs August, however, he believes that the Fire District will surpass last year's numbers.
- Status reports
 - Chiefs' notes – see attached informational sheet
 - D/E AJ Patalano was promoted to Class 4 Firefighter on September 14, 2022.
 - Chief Bittle passed out the completed 2021 Annual Report and introduced Volunteer Jenniffer Jones who helped Chief Bittle create this document. The report will be posted on the department's website, Facebook page and passed out via email to the District residents.
 - Apparatus - (responsibility assigned to – D/E)
 - New 410 – is on the SVI Website under the “Vehicles under construction” tab.
 - 414 – had the “check engine light” come on and has been fixed.
 - New 440 Wildland Brush Truck – is technically in service, however, the control box for the emergency lights isn't working properly and a new one has been ordered.

- Training (responsibility assigned to – Chief Bittle)
- Inspections (responsibility assigned to – Mark Stanwood)
- Recruiting (responsibility assigned to – Chief Bittle)
 - All Recruits passed their Firefighter I State written and practical.
 - Will be finished with the Academy on Thursday, September 24th after completing their State Written and Practical for Firefighter II.
 - GRADUATION IS SATURDAY OCTOBER 1st at 7:00 pm the location is the Stratmoor Hills United Methodist Church.
- Gear (responsibility assigned to – D/E Frazier)
- EMS (responsibility assigned to D/E Bosch)
- Wildland (responsibility assigned to D/E)

Administrative Chief Report

- Chief Barrett informed the Board that staff is beginning to prepare the 2023 budget and State law requires staff to submit the proposed budget to the Board no later than October 15th, but it does not require that it be submitted at a meeting. Staff will deliver the proposed budget to each Board member by Friday, September 30, 2022, in preparation for the Budget Workshop that is set for Wednesday October 5, 2022, starting at 1:00 pm. Chief Barrett explained the budget workshop process to the new Board members and how that discussion will take place.
- Chief Barrett informed the Board that Pikes Peak State College (PPSC) has adjusted the 2022/2023 yearly contract with the Fire District due to the fact that the DBI (Denver Boulder Index) went from 3.5 to 8.5. As a result, our annual contract will increase to \$68,387.20 from what President Colgrove signed last month of \$65,407.98. Our quarterly payment will be \$17,094.55 and since the College has already paid for the 3rd quarter at the old price, they will be paying the difference in the 4th quarter check.

Financial Reports

The August check register report where the taxes, employee retirement and paycheck (Electronic Funds Transfers (EFT)) payments are highlighted was enclosed for the Directors' review. Chief Barrett informed the Board that the due to the new truck and rising fuel costs and vehicle repairs the Fire District will have to submit an Amended Budget for 2022. It was moved and seconded (Pesicka/Willcox) to approve the financial reports as presented for the District for the month of August 2022, subject to audit. The motion passed unanimously with all Directors voting. Copies of the financial reports are attached to these minutes and made a part hereof.

Executive Session

It was moved and seconded (Pesicka/Willcox) to enter into executive session to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f). at 3:15 pm.

It was moved and seconded (Pesicka/Willcox) to exit from executive session to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f). at 3:20 pm.

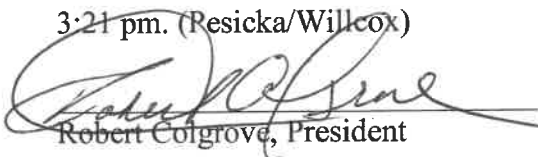
Other Business

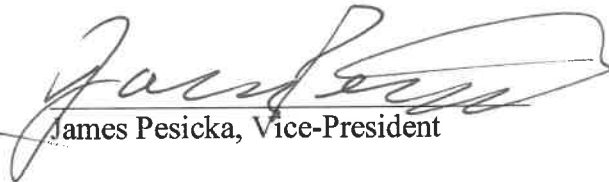
Adjournment

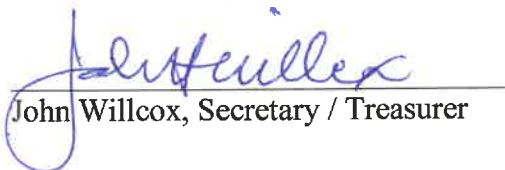
It was noted that the next regularly scheduled Board of Directors meeting would be held at 3:00 p.m. on October 19, 2022, at 2160 B Street, Colorado Springs, CO 80906.

As there was no further business to come before the Board, the meeting was adjourned at

3:21 pm. (Pesicka/Willcox)


Robert Colgrove, President


James Pesicka, Vice-President


John Willcox, Secretary / Treasurer


Cindy Dent, Director


Richard Dull, Director