

MINUTES OF THE BOARD OF DIRECTORS OF STRATMOOR HILLS FIRE PROTECTION DISTRICT

The regular monthly meeting of the Board of Directors for the Stratmoor Hills Fire Protection District was held pursuant to notice at 4:55 p.m. on December 7, 2022.

Board Members present: President Robert Colgrove, Director Cindy Dent and Director Richard Dull. Vice-President James Pesicka was present via telephone. Secretary/Treasurer John Willcox District was excused absent. Personnel present: Fire Chief Shawn P. Bittle and Administrative Chief Dottie Barrett.

Approval of Previous Board Meeting Minutes

It was moved and seconded (Dent/Dull) to approve the Board meeting minutes for November 16, 2022. The motion passed unanimously with all Directors voting.

Approval of Agenda

It was moved and seconded (Dent/Dull) to approve the agenda as published. The motion passed unanimously with all Directors voting.

Public Comment

Unfinished Business

Fire Chief Report

- November Calls per District
 - Chief reported that the calls have slowed down, but he feels that if we get some bad weather, the calls could increase.
- Status reports
 - Chiefs' notes – see attached informational sheet
 - Reported that the Fire crew on duty for the trench rescue did an outstanding job trying to resuscitate the patient.
 - Apparatus - (responsibility assigned to – D/E Patalano)
 - Engine 414 has one (1) final repair that will cost about \$4500.00. We are waiting for the mechanic to come install the re-gen pipe.
 - Engine 410 – new door still waiting for that to come in.
 - Training (responsibility assigned to – Chief Bittle)
 - December is usually a quiet month – the last Volunteers Business meeting will be held Thursday, December 8, 2022.
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - Currently have five (5) new recruits starting and five (5) will go through the Fire Academy.
 - The Fire Academy will begin in February of 2023.
 - Gear (responsibility assigned to – D/E Hall)

- EMS (responsibility assigned to D/E Bosch)
- Wildland (responsibility assigned to D/E Ortiz)

Administrative Chief Report

- Informed the Board that the regular election of the eligible electors of the District will be held on **May 2, 2023**, between the hours of 7:00 A.M. and 7:00 P.M. in accordance with Uniform Election Code. At that time there will be three (3) Directors elected to serve a four-year (4) term. President Robert Colgrove, Secretary/Treasurer John Willcox and Director Richard Dull are all eligible for re-election.

2023 Budget

Chief Barrett recommended that the Board approve the **RESOLUTION TO ADOPT THE 2023 BUDGET, SET THE MILL LEVY, AND APPROPRIATE SUMS OF MONEY FOR THE STRATMOOR HILLS FIRE PROTECTION DISTRICT FOR THE YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023**. A public notice has been posted and published stating that the 2023 budget has been submitted to the Board and is available for public inspection. This notice also provided notification that a public hearing to consider the budget will be held during this meeting. The enclosed budget has been updated with revenues and expenditures through 11-30-2022 and includes minor modifications to incorporate the updated numbers and the latest information. It was moved and seconded (Dent/Dull) to approve the **RESOLUTION TO ADOPT THE 2023 BUDGET, SET THE MILL LEVY, AND APPROPRIATE SUMS OF MONEY FOR THE STRATMOOR HILLS FIRE PROTECTION DISTRICT FOR THE YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023**. A copy of the 2023 budget is attached to these minutes and made a part hereof. The motion passed unanimously with all Directors voting.

2022 Amended Budget

Chief Barrett informed the Board of Directors that the Fire District is over budget and as a result an Amended 2022 Budget must be submitted and approved by the Board. The amendment to the 2022 budget is necessary due to the unbudgeted expense for the new Brush truck purchase and several line items overbudgeted. A public notice has been posted and published stating that the Amended 2022 budget has been submitted to the Board and is available for public inspection. This notice also provided notification that a public hearing to consider the budget will be held during this meeting. The enclosed amended budget has been updated with revenues and expenditures through 11-30-2022 and includes minor modifications to incorporate the updated numbers and the latest information. It was moved and seconded (Dent/Dull) to approve the enclosed **RESOLUTION TO ADOPT THE AMENDED 2022 BUDGET AND APPROPRIATE SUMS OF MONEY FOR THE STRATMOOR HILLS FIRE PROTECTION DISTRICT FOR THE YEAR BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022**. A copy of the Amended 2022 budget is attached to these minutes and made a part hereof. The motion passed unanimously with all Directors voting.

D-3 Driving Policy Update

Chief Bittle informed the Board at the November Board meeting that he updated this policy to include numerous changes and is requesting those changes be approved on the second and final reading. It was moved and seconded (Dent/Dull) to approve the D-3 Driving Policy Update on the second and final reading. The motion passed unanimously with all Directors voting.

CE 2 Career Employee Compensation Policy Update

Chief Bittle informed the Board at the November Board meeting that he updated this policy to include numerous changes and is requesting those changes be approved on the second and final reading. It was moved and seconded (Dent/Dull) to approve CE 2 Career Employee Compensation Policy Update on the second and final reading. The motion passed unanimously with all Directors voting.

CE-1 Career Employee Working Conditions Policy Update

Chief Bittle informed the Board that he has clarified the wording in the Shift Swap section and informed the Board how the process works. It was moved and seconded (Dent/Dull) to approve the CE-1 Career Employee Working Conditions Policy Update on the first reading. The motion passed unanimously with all Directors voting.

Financial Reports

The November check register report where the taxes and employee retirement (Electronic Funds Transfers (EFT)) payments are highlighted was enclosed for the Directors' review. It was moved and seconded (Dent/Dull) to approve the financial reports as presented for the District for the month of November 2022, subject to audit. The motion passed unanimously with all Directors voting. Copies of the financial reports are attached to these minutes and made a part hereof.

Executive Session

Other Business

- The Chief Officers reminded the Board of the Fire Department's Christmas Party Saturday, December 10, 2023, at the Double Tree Hotel

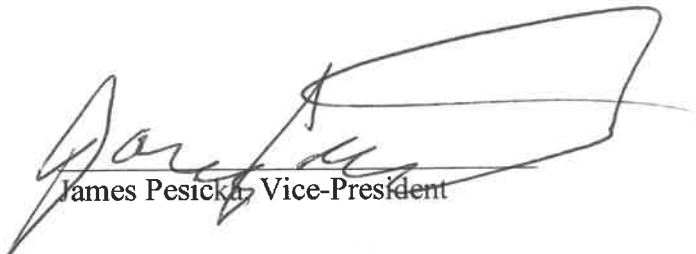
Adjournment

It was noted that the next regularly scheduled Board of Directors meeting would be held at 3:00 p.m. on January 18, 2023, at 2160 B Street, Colorado Springs, CO 80906.

As there was no further business to come before the Board, the meeting was adjourned at

5:10 pm. (Dent/Dull)


Robert Colgrove, President


James Pesicka, Vice-President

Absent
John Willcox, Secretary / Treasurer


Cindy Dent, Director


Richard Dull, Director