

MINUTES OF THE BOARD OF DIRECTORS OF STRATMOOR HILLS FIRE PROTECTION DISTRICT

The regular monthly meeting of the Board of Directors for the Stratmoor Hills Fire Protection District was held pursuant to notice at 4:05 p.m. on June 15, 2022

Board Members present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox via phone call, Director Cindy Dent, and Director Richard Dull. District Personnel present: Fire Chief Shawn P. Bittle and Administrative Chief Dottie Barrett.

Approval of Previous Board Meeting Minutes

It was moved and seconded (Pesicka/Dull) to approve the Board meeting minutes for May 18, 2022. The motion passed unanimously with all Directors voting.

Approval of Agenda

It was moved and seconded (Pesicka/Dull) to approve the amended agenda with the addition of F-6 Vehicle Maintenance IGA. The motion passed unanimously with all Directors voting.

Public Comment

Unfinished Business

Fire Chief Report –

- May Calls per District –
 - Chief reported he thought the call volume had slowed down, however; May was just as busy as April. June is showing to be a busy month as well – especially at night.
 - Director Dent inquired as to how the calls are categorized and after discussion Chief Barrett informed the Board that she would send out a spreadsheet with the call information.
- Status reports
 - Chiefs' notes –
 - Chief reported that he has applied for the Lt. Dan Band grant for extrication equipment. The grant is for \$51,000.00 and if the department is not accepted the first time, the application will go through a second round. Chief will keep the Board informed of the process.
 - Staff is fighting the noxious Thistle weed and Chief was looking for suggestions on what to use to kill them. President Colgrove suggested saltwater mixture – staff will try and see if it works.

- Apparatus - (responsibility assigned to – D/E)
 - 410 – is having some light transmission issues and will be in the shop next week.
 - New 410 – expected to be delivered around May 23, 2023 – SVI is thinking about taking the truck to FDIC in Indianapolis, IN in April to show it off. FDIC is a national show where thousands of Firefighters and Vendors meet for conferences, shows etc.
 - 414 – will be going into the shop again for a leaking transfer case on the pump.
 - 441 – Wildland Truck is currently on a deployment in Del Norte Colorado – it left Monday morning around 06:30 hrs.
 - 440 – staff did some modifications to the hose and the pump had to have some work done.
 - 452 – Chief vehicle will be needing some emergency lights repaired again.
- Training (responsibility assigned to – Chief Bittle)
 - May was CEVO3-FIRE Drivers Training. We held training eight (8) nights offering a total of twenty-eight (28) hours of drivers training. We were able to certify thirty-five (35) drivers from both Stratmoor Hills and the Southern Colorado (SOCO) Interagency Wildland Fire Team.
- Inspections (responsibility assigned to – Mark Stanwood)
- Recruiting (responsibility assigned to – Chief Bittle)
 - The Chief Charlie M. Brown recruit class is doing well. The students have completed their HazMat Awareness and Operations, Wildland Certification, took their Wildland Red Card test last Saturday, June 11th, and on Monday, June 13th they took their Unit 1 exam for Firefighter I. The recruits were in class for forty-five (45) hours for the month of May.
 - On Saturday June 11th staff held the written, physical abilities, driving and pump testing for both prospective volunteer and career candidates. Unfortunately, the one (1) perspective volunteer did not pass the written test and will try again in September. Only one (1) of the three (3) career candidates passed all of the testing process and Chief still needs to do his interview. The department still has one (1) career opening, and the position has been reposted and announced for July testing.
- Gear (responsibility assigned to – D/E Frazier)
- EMS (responsibility assigned to D/E Bosch)
- Wildland (responsibility assigned to D/E)

Administrative Chief Report

- Reported that she has a stack of banking and contracts that will need to be signed after the meeting by all Board members.

Mule Train Fire Protection Contract

Chief Barrett informed the Board that the Al-Kaly Mule Train located at 3415 Janitell Rd, Colorado Springs, CO 80906 has a Fire protection contract with the department and is due to be renewed at this Board meeting. Allan Ake has been notified of the charges of \$591.00 due and has already submitted a signed notarized copy of the contract for signatures. It was moved and seconded (Pesicka/Dull) to approve the Mule Train Fire Protection Contract and allow the President and Secretary to sign the contract. Director Dent inquired as to how many businesses the Fire District has fire contracts with and Chief Barrett explained the history of who we have and had contracts with and why the District has contracts with these businesses. The motion passed unanimously with all Directors voting.

Pikes Peak Community College Contract

Chief Barrett informed the Board that James Gellenbeck of Pikes Peak Community College (PPCC) has submitted the 4th year renewal of the 5-year Intergovernmental Contract with Pikes Peak Community College. The increase is 3.5% and the District will receive \$65,407.98 for the year payable per quarter of \$16,352.00. It was moved and seconded (Pesicka/Dull) to accept the Intergovernmental Contract for Fire and EMS Protection with PPCC and allow the President to sign said contract. The motion passed unanimously with all Directors voting.

Petition for Exclusion of real property

Chief Barrett informed the Board that Mr. Jay Ringler, owner of the property at 1990 Reliable Circle presented a formal request for his property to be excluded from the Fire District. The Fire District currently collects \$4,467.84 from this property and staff is recommending the Board to approve the exclusion request and sign the enclosed Resolution. It was moved and seconded (Pesicka/Dull) to approve Mr. Ringler's Petition for Exclusion for the property at 1990 Reliable Circle and have the President and Secretary/Treasurer sign the Resolution. The motion passed unanimously with all Directors voting.

Super Vac Incorporated (SVI) Trucks financial request

Chief Bittle informed the Board that SVI has sent the enclosed letter to staff requesting an additional \$7,300.00 for the new fire truck that they are building for us. Chief explained the reasons as to why and offered suggestions on what the Board and staff can do. After much discussion and offered suggestions, it was decided to table this matter until the July Board meeting.

Lewis, Brisbois, Bisgaard & Smith LLP Engagement Letter

Chief Bittle and Chief Barrett informed the Board that they have received an Engagement Letter from the firm of Lewis, Brisbois, Bisgaard and Smith LLP regarding the FSLA Attorney, Meredith L. McDonald. Staff has worked with Ms. McDonald on numerous occasions regarding personnel Labor and Employment issues and wants to continue working with her at her new firm. Director Dent inquired as to the Fire District's Attorney for other matters and Chief Bittle

informed her of Mr. Andrew Swan and his firm. It was moved and seconded (Pesicka/Dull) to approve the Engagement letter from the firm of Lewis, Brisbois, Bisgaard and Smith LLP regarding the FSLA Attorney, Meredith L. McDonald and have President Colgrove sign the letter. The motion passed unanimously with all Directors voting.

Vehicle Maintenance Intergovernmental Agreement

Chief Bittle informed the Board about the Vehicle Maintenance IGA with Northeast Teller County Fire Protection District (NetCo). He stated this IGA will help ensure that vehicle maintenance, both regular maintenance and emergency maintenance will be more cost-effective for the district. Chief informed the Board that NetCo carries a \$500,00.00 insurance policy for any damages to the vehicles they work on. It was moved and seconded (Pesicka/Dull) to approve the Vehicle Maintenance Intergovernmental Agreement with the Northeast Teller County Fire Protection District and have President Robert Colgrove sign the agreement. The motion passed unanimously with all Directors voting.

VI. Financial Reports

The May check register report where the taxes, employee retirement and paycheck (Electronic Funds Transfers (EFT)) payments are highlighted was enclosed for the Directors' review. Discussion regarding budget line of Vehicle Maintenance and fuel will be over budget due to the rising cost of fuel and the mechanical issues with the front-line Engine. It was moved and seconded (Pesicka/Dull) to approve the financial reports as presented for the District for the month of May 2022, subject to audit. The motion passed unanimously with all Directors voting. Copies of the financial reports are attached to these minutes and made a part hereof.

VII. Executive Session

VIII. Other Business

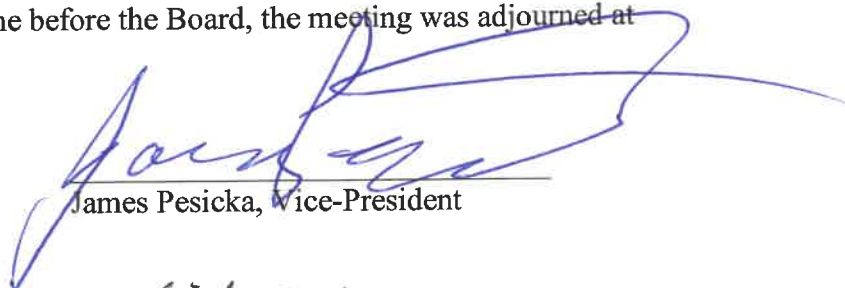
Adjournment

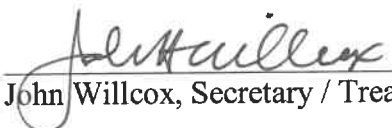
It was noted that the next regularly scheduled Board of Directors meeting would be held at 3:00 p.m. on July 20, 2022, at 2160 B Street, Colorado Springs, CO 80906.

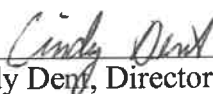
As there was no further business to come before the Board, the meeting was adjourned at

4:55pm. (Pesicka/Dull)


Robert Colgrove, President


James Pesicka, Vice-President


John Willcox, Secretary / Treasurer


Cindy Dent, Director


Richard Dull, Director