

MINUTES OF THE BOARD OF DIRECTORS OF STRATMOOR HILLS FIRE PROTECTION DISTRICT

The regular monthly meeting of the Board of Directors for the Stratmoor Hills Fire Protection District was held pursuant to notice at 3:00 p.m. on November 16, 2022.

Board Members present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, and Director Richard Dull. Director Cindy Dent was excused absent. District Personnel present: Fire Chief Shawn P. Bittle and Administrative Chief Dottie Barrett.

Approval of Previous Board Meeting Minutes

It was moved and seconded (Pesicka/Willcox) to approve the Board meeting minutes for October 19, 2022. The motion passed unanimously with all Directors voting.

Approval of Agenda

It was moved and seconded (Pesicka/Willcox) to approve the agenda as published. The motion passed unanimously with all Directors voting.

Public Comment

Unfinished Business

Fire Chief Report –

- October Calls per District –
 - October was a little busier than August or September and with the Winter month's coming up- the Fire District should reach last year's total or go over it.
- Status reports
 - Chiefs' notes – see attached informational sheet
 - Apparatus - (responsibility assigned to – D/E Patalano)
 - Engine 414- Turbo Actuator and four (4) batteries were recently replaced at the cost of \$3,888.65.
 - A Re-gen exhaust pipe will be replaced soon at the cost of \$4,500.00
 - Monday, November 14th – Engine 414 will be going to NE Teller for the pump transfer gasket at the cost of \$2,000.00.
 - Chief Bittle discussed with the Board the possibility of selling Engine 414 once the new 410 truck arrives.
 - Engine 410 has a broken compartment door – a new one has been ordered.
 - New Engine 410 will now not be delivered until late June or early July.

- Wildland Truck 441 is at Rainbow Collision in Fountain getting the bumper repaired at the cost of \$250.00
- Training (responsibility assigned to – Chief Bittle)
- Inspections (responsibility assigned to – Mark Stanwood)
- Recruiting (responsibility assigned to – Chief Bittle)
 - Six (6) new recruits have moved onto the Interview stage and will begin in early December.
- Gear (responsibility assigned to – D/E Hall)
- EMS (responsibility assigned to D/E Bosch)
- Wildland (responsibility assigned to D/E Ortiz)

2023 Proposed Budget and Public Hearing

Colorado Statutes require a public hearing be held to provide the public an opportunity to comment on the proposed 2023 Budget. The hearing has been properly posted and published and is now open for public comment. At this time members of the public are invited to question or make comments on the proposed Fire District budget.

2022 Amended Budget and Public Hearing

Colorado Statutes require a public hearing be held to provide the public an opportunity to comment on the amended 2022 Budget. The hearing has been properly posted and published and is now open for public comment. At this time members of the public are invited to question or make comments on the amended Fire District budget.

Employee Christmas Bonus

Chief Barrett explained that in past years, the Board of Directors have graciously provided a Christmas bonus to the full-time employees. This year the Chief Officers propose the Board provide a Christmas bonus of \$600.00 to six (6) full-time employees and \$300.00 to two (2) full-time employees. It was explained to Director Dull why this amount is given in lieu of “Holiday” pay for those that work the holidays. This year the total amount to be paid out will be \$4,200.00. It was moved and seconded (Pesicka/Willcox) to approve a Christmas bonus of \$600.00 to six (6) full-time employees and \$300.00 to two (2) full-time employees for a total amount of \$4,200.00. The motion passed unanimously with all Directors voting.

Christmas Party

Chief Bittle informed the Board that the annual Department Christmas party will be held on Saturday, December 10, 2022, from 6:00 – 12:00 pm at the Double Tree Hotel. Please RSVP to Dottie no later than Monday, December 5, 2022. He explained that dinner will be a Buffett style and there will be a DJ and he is still trying to get a guest speaker.

D-3 Driving Policy Update

Chief Bittle informed the Board that he has recently updated this policy to include numerous changes and discussed his reasoning for the changes. It was moved and seconded (Pesicka/Willcox) to approve the D-3 Driving Policy Update on the first reading. The motion passed unanimously with all Directors voting.

CE 2 Career Employee Compensation Policy Update

Chief Bittle informed the Board that he has recently updated this policy to include numerous changes and discussed his reasoning for the changes. It was moved and seconded (Pesicka/Willcox) to approve CE 2 Career Employee Compensation Policy Update on the first reading. The motion passed unanimously with all Directors voting.

Financial Reports

The October check register report where the taxes, employee retirement and paycheck (Electronic Funds Transfers (EFT)) payments are highlighted was enclosed for the Directors' review. Director Willcox requested that the employee's and Board of Directors paycheck total no longer be highlighted in the report. It was moved and seconded (Pesicka/Dull) to approve the financial reports as presented for the District for the month of October 2022, subject to audit. The motion passed unanimously with all Directors voting. Copies of the financial reports are attached to these minutes and made a part hereof.

Executive Session

Other Business

- Chief Bittle informed the Board that the Department Patch is being re-designed by him and Volunteer Jenniffer Jones – more details to follow. The design is being voted on by the members of the department.
- Chief Barrett reminded the Board that the December Board meeting is early due to the Budget process.

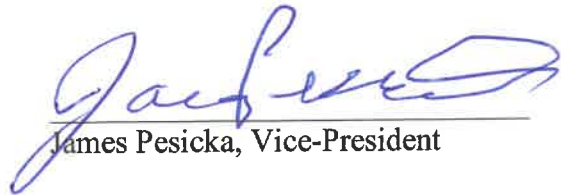
Adjournment

It was noted that the next regularly scheduled Board of Directors meeting would be held at 3:00 p.m. on December 7, 2022, at 2160 B Street, Colorado Springs, CO 80906.

As there was no further business to come before the Board, the meeting was adjourned at

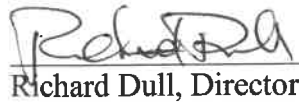
3:35 pm. (Pesicka/Dull)


Robert Colgrove, President


James Pesicka, Vice-President

John Willcox, Secretary / Treasurer


Cindy Dent, Director


Richard Dull, Director