

MINUTES OF THE BOARD OF DIRECTORS OF STRATMOOR HILLS FIRE PROTECTION DISTRICT

The regular monthly meeting of the Board of Directors for the Stratmoor Hills Fire Protection District was held pursuant to notice at 3:00 p.m. on March 16, 2022

Board Members present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Dianne Cooper, and Director Joseph Novak. District Personnel present: Fire Chief Shawn Bittle and Administrative Chief Dottie Barrett. Audience members: Tom Sistare; Hoelting and Company, and Richard Dull

Approval of Previous Board Meeting Minutes

It was moved and seconded (Pesicka/Willcox) to approve the Board meeting minutes for February 16, 2022. The motion passed unanimously with all Directors voting.

Approval of Agenda

It was moved and seconded (Pesicka/Willcox) to approve the agenda as published. The motion passed unanimously with all Directors voting.

Public Comment

Unfinished Business

Fire Chief Report –

- February Calls per District –
- Status reports
 - Chiefs' notes –
 - The lighted intersection in front of the Fire Station is fixed and the county crews were absolutely awesome. They did report that the lights are scheduled to be replaced / upgraded at some point in the future.
 - Volunteer Lt. Peter Haxton is working on the ADA compliance for the Website.
 - Apparatus - (responsibility assigned to – D/E __)
 - Engine 414 is back in-service, and the body repairs are complete.
 - Engine 410 is in the shop for repairs – brakes, air leak, bright light and possible Turbo issues.
 - Wildland Brush truck 441 had a new starter replaced yesterday and per Johnny at Johnny's Auto Star the new starter is warranted for two-years – even if it goes out on a deployment.
 - Training (responsibility assigned to – Chief Bittle)
 - March has been reserved for Wildland refresher, Municipal Water system – Nancy Lee gave a terrific training last

Thursday night for the department and it was very informative. Bumper Line deployment and Fire Shelter deployment. Chief Bittle gave an explanation of each Objective training to the Board members.

- Inspections (responsibility assigned to – Mark Stanwood)
- Recruiting (responsibility assigned to – Chief Bittle)
 - The Chief Charlie M. Brown Memorial Recruit Class has started with five (5) recruits. Chief Brown was a volunteer Fire Chief who helped build the current fire station and his grandson was a volunteer as well.
- Gear (responsibility assigned to – D/E Frazier)
- EMS (responsibility assigned to D/E Bosch)
- Wildland (responsibility assigned to D/E)

Administrative Chief Report –

Nothing to report

Updated 2021 Amended Budget

Chief Barrett informed the Board that the Fire District must submit an Updated Amended 2021 Budget due to the income that needed to be accounted for regarding the pay-off of the 2018 HME Fire Engine. During the Audit process, Tom Sistare informed Chief Barrett that not only does the Fire District have to account for the expense paid out, but the income for the payoff of the 2018 Fire Engine. The bottom-line numbers do not change, just some of the line-item figures. It was moved and seconded (Pesicka/Willcox) to approve the enclosed **RESOLUTION TO ADOPT THE UPDATED AMENDED 2021 BUDGET AND APPROPRIATE SUMS OF MONEY FOR THE STRATMOOR HILLS FIRE PROTECTION DISTRICT FOR THE YEAR BEGINNING JANUARY 1, 2021, AND ENDING DECEMBER 31, 2021.** The motion passed unanimously with all Directors voting.

2021 Audit Presentation

Tom Sistare of Hoelting & Company gave the Board a synopsis of the 2021 audit findings and stated that the District personnel did a great job, and the Fire District had a clean audit. All Board members were presented with a draft copy of the Audit that will be sent to the state Auditor. It was moved and seconded (Pesicka/Willcox) to accept the 2021 audit as presented and authorize the report to be filed with the State Auditor. The motion passed unanimously with all Directors voting.

Cancellation of Fire District Board of Directors Election

Chief Barrett informed the Board that the District received three (3) Self-Nominations for the three (3) Board positions that are open in May. The three (3) individuals are James Pesicka for a three (3) year term, Cynthia Dent for a three (3) year term and Richard Dull for a one (1) year term. The new Board members will be sworn in on May 11, 2022, at 4:00 pm. At this time, the Board must approve a Resolution to allow the DEO (Designated Election Official) Dorothy R. (Dottie) Barrett to cancel the Election and submit associated paperwork. It was moved and seconded (Pesicka/Willcox) to approve the Cancellation of Election and Declaration Deeming Candidates Election Board of Directors Resolution. The motion passed unanimously with all Directors voting.

Copy Machine Agreement

Chief Barrett explained to the Board that the Fire District's five (5) year rental agreement with Konica Minolta for the big copy/scan machine in the front office is expiring this month. Abigail Reif with All Copy Products (ACP) has sent over a new two-year (2) rental agreement for an updated machine with more features but under the same governmental agreement. The Fire Station currently pays \$76.83/month for the Bizhub 287 and staff is recommending we upgrade to the Bizhub C300i for \$82.06/month. It was moved and seconded (Pesicka/Willcox) to accept the two (2) year rental agreement with ACP for the Bizhub C300i for \$82.06/month charge and have President Colgrove sign the agreement. The motion passed unanimously with all Directors voting.

VI. Financial Reports

The February check register report where the taxes, employee retirement and paycheck (Electronic Funds Transfers (EFT)) payments are highlighted and was enclosed for the Directors' review. It was moved and seconded (Pesicka/Willcox) to approve the financial reports as presented for the District for the month of February 2022, subject to audit. The motion passed unanimously with all Directors voting. Copies of the financial reports are attached to these minutes and made a part hereof.

VII. Executive Session

It was moved and seconded (Pesicka/Willcox) to enter into executive session at (3:31) to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f)."

It was moved and seconded (Pesicka/Willcox) to exit from executive session at (3:49) to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f)."

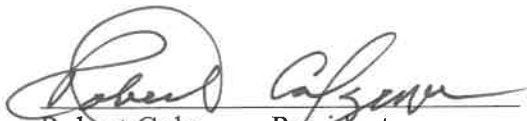
VIII. Other Business

Adjournment

It was noted that the next regularly scheduled Board of Directors meeting would be held at 3:00 p.m. on April 20, 2022, at 2160 B Street, Colorado Springs, CO 80906.

As there was no further business to come before the Board, the meeting was adjourned at

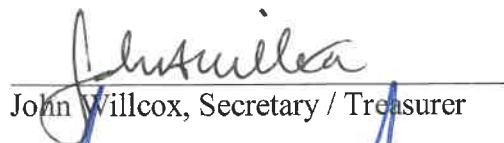
3:50 pm. (Pesicka/Willcox)



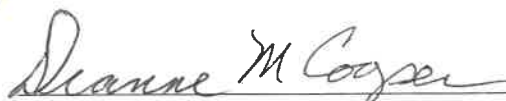
Robert Colgrove, President



James Pesicka, Vice-President



John Willcox, Secretary / Treasurer



Dianne Cooper, Board Director



Joseph Novak, Board Director