

MINUTES OF THE BOARD OF DIRECTORS OF STRATMOOR HILLS FIRE PROTECTION DISTRICT

The regular monthly meeting of the Board of Directors for the Stratmoor Hills Fire Protection District was held pursuant to notice at 3:46 p.m. on October 19, 2022.

Board Members present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent, and Director Richard Dull. District Personnel present: Administrative Chief Dottie Barrett. Fire Chief Shawn P. Bittle was absent.

Approval of Previous Board Meeting Minutes

It was moved and seconded (Pesicka/Willcox) to approve the Board meeting minutes for September 21, 2022. The motion passed unanimously with all Directors voting.

Approval of Agenda

It was moved and seconded (Pesicka/Willcox) to approve the agenda as published. The motion passed unanimously with all Directors voting.

Public Comment

Unfinished Business

Fire Chief Report – Chief Barrett gave Chief Bittle's reports due to his absence.

- September Calls per District –
- Status reports
 - Chiefs' notes – see attached informational sheet
 - Apparatus - (responsibility assigned to – D/E Patalano)
 - Engine 414 – awaiting exhaust system repair parts
 - Brush Truck 440 – Emergency lights are still having issues – awaiting parts.
 - Engine 410 – New roll-up door will be purchased soon
 - Training (responsibility assigned to – Chief Bittle)
 - Chief Bittle will be working on the 2023 Training program soon.
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - Chief Bittle thanked all Board members that were able to attend the Charlie Brown Class graduation.
 - New prospective recruits will be testing on Saturday's during the month of October.
 - Gear (responsibility assigned to – D/E Hall)
 - EMS (responsibility assigned to D/E Bosch)
 - Wildland (responsibility assigned to D/E Ortiz)

Administrative Chief Report

- Chief Barrett informed the Board of the Trunk or Treat events going on Saturday, October 29th – the Elementary School from 11:00 – 2:00 and then here at the Fire Station from 6:00 – 8:00 pm. Chief Barrett informed the Board that we are looking for people and vehicles to participate and if any of the Board is interested in joining – please let Chief Barrett know.

2023 Budget

Chief Barrett informed the Board that the Colorado Statute requires that the Budget Officer submit the proposed 2023 budget to the Board by October 15th. The proposed Budget was delivered to the Board of Directors on Friday, September 30, 2022. Upon receipt of the proposed budget the Board must publish the “Notice of Budget” setting a date and time for public comment on the proposed budget. It was moved and seconded by (Pesicka/Willcox) to acknowledge receipt of the proposed 2023 budget. To set and publish a public hearing as required by Colorado Statute for November 16, 2022, at the Board of Directors meeting. To set the date of December 7, 2022, at 3:00 pm for the Board of Directors meeting to adopt the final budget. The motion passed unanimously with all Directors voting.

2022 Amended Budget

Chief Barrett informed the Board of Directors that the Fire District is over budget and as a result an Amended 2022 Budget must be submitted and approved by the Board. The amendment to the 2022 budget is necessary due to the unbudgeted expense for the new truck purchase and several line items overbudgeted. The Board must publish the “Notice of Amended Budget” setting a date and time for public comment on the amended budget. It was moved and seconded (Pesicka/Willcox) to set the date of December 7, 2022, at 3:00 pm for the Board of Directors meeting to adopt the final amended budget. The motion passed unanimously with all Directors voting.

Financial Reports

The September check register report where the taxes, employee retirement and paycheck (Electronic Funds Transfers (EFT)) payments are highlighted was enclosed for the Directors’ review. Discussion regarding why the budget was overspent took place and Chief Barrett informed the Board that the new truck, rising cost of fuel, vehicle repairs and other factors are part of the budget exceeding what was sent to the state. It was moved and seconded (Pesicka/Willcox) to approve the financial reports as presented for the District for the month of September 2022, subject to audit. The motion passed unanimously with all Directors voting. Copies of the financial reports are attached to these minutes and made a part hereof.

Executive Session

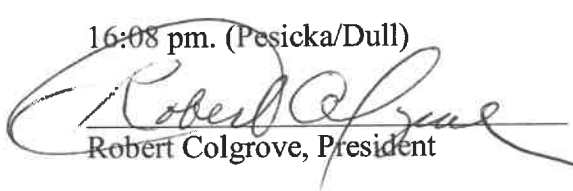
Other Business

Adjournment

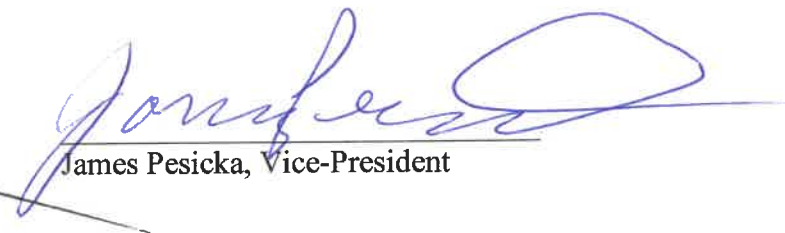
It was noted that the next regularly scheduled Board of Directors meeting would be held at 3:00 p.m. on November 16, 2022, at 2160 B Street, Colorado Springs, CO 80906.

As there was no further business to come before the Board, the meeting was adjourned at

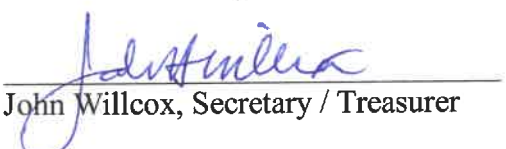
16:08 pm. (Pesicka/Dull)



Robert Colgrove, President



James Pesicka, Vice-President



John Willcox, Secretary / Treasurer

Cindy Dent, Director



Richard Dull, Director